



## Application for the Admission Procedure 2010/2011 for a Bachelor of Arts degree course

**Deadline for application**  
**Courses start**

15 March 2010 (date of postmark, A-Post/Priority Mail)  
Autumn semester 2010

### Bachelor Course

(Please tick one Bachelor Course)

- Bachelor of Arts in Conservation**
- Bachelor of Arts in Fine Arts**
- Bachelor of Arts in Literary Writing**
- Bachelor of Arts in Art Education**
- Bachelor of Arts in Theatre**
- Bachelor of Arts in Visual Communication**
- Bachelor of Arts in Music and Movement (Eurhythmics)**
- Bachelor of Arts in Music** (specify area of study and instrument or main subject):
  - Area of study
  - Instrument or main subject
- Classical**  Main subject **"Composition"**
- Jazz**  Main subject **"Band conducting"**
- Music and Media Art**  **Instrument/Voice \***

\* Instrument/Voice:

Desired lecturer:

\_\_\_\_\_

\_\_\_\_\_

- All BA courses:** I am applying herewith for a transdisciplinary extension of the BA degree: Status X+Y (additional admission requirements in accordance with "Guidelines for X+Y degrees")

### Personal details

Please write legibly in block capitals.

**Surname**

\_\_\_\_\_

**Gender**

F  M

**First name**

\_\_\_\_\_

\_\_\_\_\_

**Street**

\_\_\_\_\_

**Postcode/Town**

\_\_\_\_\_

Please affix a **(colour)**  
**passport photo** here.

**Country**

\_\_\_\_\_

**e-mail**

\_\_\_\_\_

\_\_\_\_\_

**Phone/Mobile/Fax**

\_\_\_\_\_

## Personal details (continuation)

**Nationality**

\_\_\_\_\_

**Home town / Canton** (for Swiss people)

\_\_\_\_\_

**Place of birth** (for foreigners)

\_\_\_\_\_

**Date of birth**

\_\_\_\_\_

**AHV** (Swiss social security) **number** (if available)

\_\_\_\_\_

**Are you or have you already been matriculated at a university?**

- no                       yes

If yes, name of university:

\_\_\_\_\_

Course:

\_\_\_\_\_

**Matriculation number** (if available)

\_\_\_\_\_

## Certificate entitling candidate to university admission

### Admission to Bachelor's degree or University of Applied Sciences or other diploma

**Swiss "Gymnasiale Maturität", German "Abitur" or comparable foreign secondary school leaving certificate** (please specify)

- Main subject / type: \_\_\_\_\_ Name, location of school and year of completion: \_\_\_\_\_

\_\_\_\_\_

- Vocational "Maturität"** (school-leaving certificate)     while completing apprenticeship     full-time after completion of apprenticeship

Specialization: \_\_\_\_\_

Name, location of school and year of completion: \_\_\_\_\_

\_\_\_\_\_

- other entitlement / school leaving certificate entitling you to university admission** (please specify)

\_\_\_\_\_

**Residence by attaining the certificate entitling candidate to university admission:**

\_\_\_\_\_

## Language skills

**Mother tongue**

\_\_\_\_\_

**Foreign languages** (please specify level: 3 = fluent, 2 = average, 1 = beginner, 0 = no knowledge)

3   2   1   0   **German**

Other languages:

3   2   1   0   **French**

3   2   1   0   **English**

3   2   1   0   **Italian**

\_\_\_\_\_

\_\_\_\_\_

## Comments

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Have you enclosed all required documents with the application form?

(Please tick)

- 2 (colour) passport photos, one of which is to be affixed to the application form**
- Copy of certificate entitling you to university admission**
- Detailed curriculum vitae**
- Written statement of your personal motivation for the course and the professional activity you wish to take up**
- Copy of your passport or ID card; in the case of foreigners also (if available): Swiss residence permit**
- Study specific documents**

I confirm that this information is correct and complete:

**Place and date**

**Signature**

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Please send your application to the following address

**Berne University of the Arts**

Studentadministration – Applications 2010/2011

Fellerstrasse 11

CH-3027 Berne

Phone +41 31 848 38 38

Fax +41 31 848 38 01

[www.hkb.bfh.ch](http://www.hkb.bfh.ch)

## Additional information regarding your application

### Enclosures

**Please enclose the following documents with your application:**

- 2 (colour) passport photos, one of which is to be affixed to the application form
- Copy of certificate entitling you to university admission
- Detailed curriculum vitae
- Written statement of your personal motivation for the course and the professional activity you wish to take up
- Copy of your passport or ID card; in the case of foreigners also (if available): Swiss residence permit

**Additional documentation:**

- *BA Conservation:*  
confirmation of work experience or internship  
documentation of your work  
schedular curriculum vitae instead of a detailed curriculum vitae
- *BA Literary Writing:*  
samples of writing, see <http://www.hkb.bfh.ch/anmeldungliteratur.html?&L=2>
- *BA Visual Communication:*  
dossier, see <http://www.hkb.bfh.ch/anmeldungviskom.html?&L=2>
- *BA Fine Arts:*  
dossier, see <http://www.hkb.bfh.ch/anmeldungkunst.html?&L=2>
- *BA Art Education:*  
dossier, see <http://www.hkb.bfh.ch/anmeldungvkd.html?&L=2>
- *BA Music, for the area of study Music and Media Art or Composition:*  
folder with examples of work
- *BA Music and Movement (Eurhythmics):*  
see supplementary forms <http://www.hkb.bfh.ch/anmeldungrhythmik.html?&L=2>
- *X+Y-Status:*  
Please consult [www.hkb.bfh.ch/lehreimy.html?&L=2](http://www.hkb.bfh.ch/lehreimy.html?&L=2) for information about additional conditions, or contact the Y (Institute for Transdisciplinarity) on +41 31 848 38 68

### Fees

In submitting your application you should note that the fee for the application and the aptitude procedure totals CHF 150.–

Admission to the aptitude tests is permitted only with evidence that the fee has been paid.

No waiver or refund of the fee is permitted, such as in the event of withdrawing your application.

Students who are admitted to a course at the BUA and take up the place offered to them will be charged the enrolment fee of CHF 100.– along with the fee for the first semester.